

# SCRHA Board of Commissioners

September 22, 2022

5:30 PM

Scott County Community Office

190 Beech St.

Gate City, Virginia

## MINUTES

Chairman, Phillip Owens called the meeting to order at 5:30 P.M. on September 22, 2022, at the Scott County Community Office, 190 Beech Street, Gate City, Virginia.

**Present**        *Michael Kinkead*  
Joe Horton  
Phillip Owens  
Jack Compton

**Absent**         Carlene Cross

**Others**         Sue Smith, Sally Kegley, Scotty Williams (tenant at Stallard Place)

### Recognition of Visitor: Scotty Williams

Scotty Williams, a tenant at Stallard Place, Gate City, VA attended the meeting and asked the board if the community room at Gate Way Terrace in Gate, VA could be reopened. Mr. Owens replied no at this time, we try to abide by the CDC rules but we will continue to review the reopening of the community room at future meetings. Also, Mr. Williams thanked the board for getting a new bug man. Mr. Owens told him the board didn't obtain the new bug man, he needed to thank Ms. Smith.

### Approval of Minutes

Joe Horton, made a motion, seconded by Jack Compton, to approve the minutes of the August 25, 2022 meeting.

Voting Aye: All Members Present

Voting Nay: None

### Old Business:

#### **A. Approval for the purchase of two school bus stop shelters for Whippoorwill Hills Apts. in Duffield, VA**

Jack Compton, made a motion, seconded by Michael Kinkead to purchase two school bus stop shelters for Whippoorwill Hills Apts. in Duffield, VA not to exceed the price of \$13,500.00 for purchase and Installation.

Voting Aye: All members present

Voting Nay: None

1 **New Business**

2 **A. Approval of Payment of Bills for September 2022**

3 Jack Compton, made a motion, seconded by Joe Horton, to approve the payment of bills for  
4 September 2022.

5 Voting Aye: All Members Present

6 Voting Nay: None

7 **B. Public Housing Financial Report**

8 Sue Smith, Executive Director gave the board an update on all banking accounts.

9 **C. Public Housing Report**

0 Sue Smith gave the board an update on the Public Housing and the Housing Choice Voucher Program.

1 **D. Approval of the revised utility allowance estimates as prepared by Management Resource Group, Inc.**

2 Michael Kinkead, made a motion, seconded by Jack Compton, to approve the revised utility allowance estimates as  
3 prepared by Management Resource Group, Inc.

4 Voting Aye: All members present

5 Voting Nay: None

6 **E. Approval for the agency's request for a two-year extension of the designated plan as prepared by Management  
7 Resource Group, Inc.**

8 Joe Horton, made a motion, seconded by Michael Kinkead, to approve the request for a two-year extension of  
9 the designated plan as prepared by Management Resource Group, Inc.

0 Voting Aye: All members present

1 Voting Nay: None

2 **Open Discussion:**

3 Sue Smith gave an update on the heat pump installation/Lane Group will conduct bids 09/27/2022, asbestos  
4 has been removed from the two-bedroom units upstairs linen closets, received digital electric meters to be  
5 installed at AEP locations (Gateway, Stallard Place & Dungannon) and agency will have a ReAct Inspection  
6 October 25, 2022.


7 **Adjournment:**

8 Jack Compton, made a motion, seconded by Michael Kinkead, to adjourn the meeting. The next meeting will  
9 be held at the Scott County Community Office located at 190 Beech Street, Gate City, VA, October 27, 2022 at  
0 5:30 PM.

1 Voting Aye: All members Present

2 Voting Nay: None

3   
4 Secretary

5   
6 Board Chairman