

SCRHA Board of Commissioners

February 22, 2024
Scott County Community Office
190 Beech St.
Gate City, Virginia

MINUTES

Chairman, Phillip Owens called the meeting to order at 5:00 P.M. on February 22, 2024, at the Scott County Community Office, 190 Beech Street, Gate City, Virginia.

Present *Carlene Cross*
 Phillip Owens
 Joe Horton
 Michael Kinkead (Entered meeting at 5:16 P.M.)

Absent Jack Compton

Others Sue Smith & Sally Kegley

Approval of Minutes

Carlene Cross, made a motion, seconded by Joe Horton, to approve the minutes of the January 25, 2024 meeting.

Voting Aye: All Members Present

Voting Nay: None

New Business

A. Approval of Payment of Bills for February 2024

Joe Horton, made a motion, seconded by Carlene Cross, to approve the payment of bills for February 2024.

Voting Aye: All Members Present

Voting Nay: None

B. Public Housing Financial Report

Sue Smith, Executive Director gave the board an update on all banking accounts.

C. Public Housing Report

Sue Smith gave the board an update on the Public Housing and the Housing Choice Voucher Program.

1 D. Approval of change order between contractor Starnes Refrigeration and Air Conditioning, Inc. and SCRHA
2 for 40 units at Whippoorwill Hills Apartments in the amount of \$773.75 for a total of \$30,950.00. Chang
3 order is to cut floor joist, install new double 2" X 12" headers, relocate all water piping that is in the way
4 of the supply duct. Price includes all materials and labor. The original drawings of the apartments were
5 incorrect.

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7 Joe Horton, made a motion, seconded by Michael Kinkead to approve the change order as presented above.

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9 Voting Aye: All Members Present

0 Voting Nay: None

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2 E. Approve Lane Group, Inc. as the architect for the kitchen renovation at Whippoorwill Hills Apartments in
3 Duffield, VA (Grant from Virginia Housing - \$232,420.000

4
5 Carlene Cross, made a motion, seconded by Joe Horton, to approve Lane Group, Inc. as the architect for
6 the kitchen renovation at Whippoorwill Hills Apartments in Duffield, VA (Grant from Virginia Housing
7 \$232,420.00)

8
9 Voting Aye: All Members Present

0 Voting Nay: None

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3 **Open Discussion:**

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5 Sue Smith gave an update on the heat pump project at Whippoorwill Hills, Apts. in Duffield, VA

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7 **Adjournment:**

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9 Joe Horton, made a motion, seconded by Carlene Cross, to adjourn the meeting. The next meeting will
0 be held at the Scott County Community Office located at 190 Beech Street, Gate City, VA, March 28, 2024 at
1 5:00 PM.

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3 Voting Aye: All members Present

4 Voting Nay: None

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7 _____
8 Secretary

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1 _____
2 Board Chairman